

TONBRIDGE AND MALLING BOROUGH COUNCIL

RECORD OF EXECUTIVE NON-KEY DECISION

Decision Taken By: Cabinet Member for Finance, Innovation and Property	Decision Number: D230025MEM
---	--

Date: 21 March 2023

Decision(s) and Reason(s)
Adelante Smartpay 4 – Cashiering System Replacement.
<p>The Adelante Smartpay software is the Council's Cashiering System that records all income received by the Council. Income is then posted into various other IT systems such as the Council's General Ledger system and Council Tax and NNDR systems.</p> <p>Adelante gave notice that the current version of the software operated by the Council, Smartpay 4, will be de-supported by the company from March 2024. This will mean that any issues with the software will not be resolved by the Company leaving the Council open to risk of being unable to record income onto respective systems.</p> <p>The latest version of the Software, Smartpay 6, offers additional features such as text reminders and will allow the Council to push forward with greater IT and banking compliance issues.</p> <p>In examining the upgrade, financial and IT specification comparisons were made with other systems via the G-Cloud purchasing platform and it was concluded that the continued use of Adelante was the best option.</p> <p>The software upgrade will cost £57,500, this includes a £5,500 discount if the order is placed before 31st March 2023.</p> <p>It is proposed that the upgrade cost of £57,500 is funded from the Transformation Reserve which is held for revenue, benefits and financial service initiatives.</p> <p>The upgrade to the system will allow the continued accurate receipting of income received through the Council's Income Bank Accounts.</p>
Reasons for decision:
<p>Without an upgrade to the Smartpay system there is a risk that income recording to various systems could fail and result in errors involving debt recovery. An order placed after the 31st March 2023 will increase the price for this replacement. The software system upgrade can be funded from the earmarked Transformation Reserve.</p>

Signed Cabinet Member for	M Coffin
Signed Leader:	M Boughton
Signed Chief Executive:	J Beilby
Date of publication:	22 March 2023

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.